



PATIENT INFORMATION & UPDATE FORM / FINANCIAL POLICY

Please READ carefully and complete Form - (v) Sign/Initial where indicated

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Date of Change: Chart #

PATIENT INFORMATION

Patient Name (Last) First: M:
Address: Apt: City: State: Zip:
Billing Address (If Different):
Home: Cell: Work: Birth Date:
SS#: Sex: Marital Status: Specialist Co-Pay Amount \$
Email Address: Employer:
Spouse/Partner Name: Phone: Other Emergency Contact: Phone:

IF PATIENT IS A MINOR - PARENT/GUARDIAN MUST BE PRESENT FOR MINOR TO RECEIVE TREATMENT

Father's Name: Employer: SS# WorkPhone:
Mother's Name: Employer: SS# WorkPhone:

(v) Initial: INSURANCE INFORMATION I give permission to bill my insurance company and assign payment to Canton Asthma & Allergy, P.C.
Primary Insurance: Effective Date: Policyholder Name: Birth date:
Secondary Insurance: Effective Date: Policyholder Name: Birth date:
Tertiary Insurance: Effective Date: Policyholder Name: Birth date:

(v) Initial: CONSENT TO SHARE HEALTH INFORMATION
I consent to messages being left on my phone number on file, by Canton Asthma & Allergy medical personnel, including x-ray/lab results.
By law, except for the parent/guardian of a minor and other physicians directly involved in their medical care, we are unable to share patient health information. Please check if you would:
[ ] LIKE SOMEONE ELSE WITH YOU DURING YOUR APPOINTMENT [ ] CONSENT TO OUR DISCUSSING YOUR MEDICAL INFORMATION WITH ANOTHER PERSON
Please list the Name and Relationship of person(s) and (v) Initial to give consent. This consent may be revoked at any time by submitting written notification to our Canton office.
I give permission for Canton AA to share my protected health information with: Name Relationship
Name Relationship Name Relationship

FINANCIAL POLICY

It is YOUR responsibility to check that our services are covered under your insurance plan - Confirm allergy testing (CPT4: 95004 /95024) and office visit (CPT4: 99214 and 99215) is covered by your insurance. Should you anticipate allergy shots confirm coverage (CPT CODES: 95115 / 95117 / 95165). Canton Asthma/Allergy accepts cash, checks, Master Card, Visa, and Discover credit cards. Please carefully read and then sign below, to confirm you understand and agree to these terms as listed.

Canton Asthma/Allergy will bill your insurance company based on the information you have provided. However, your insurance policy is a contract between you, your employer, and your insurance carrier. OUR relationship is with YOU, not your insurance company. All charges are ultimately YOUR responsibility.

Co-pay and any unpaid past due balance is due at time of service. If copay is not paid at time of service, a \$10 billing fee will be added to your charges. Billed balances are due in full within 30 days. No further services will be provided until your account is paid unless other arrangements have been made with Manager.

Canton Asthma/Allergy will bill the insurance company we have on record, as last provided by you. Should we not receive payment as a result of your failure to notify us of any change in insurance coverage, we may ask you to pay your charges in full. Additionally, should you fail to provide information requested by your insurance company (i.e. coordination of benefits information, etc.), we can require you to pay your charges in full when more than 60 days overdue. In both circumstances, a detailed receipt will be provided so that you may submit to your insurance company for direct reimbursement.

Returned checks will be charged a \$30 bank fee. A returned check will result in our refusal to accept personal checks from you in the future.

Established patients who miss their scheduled appointment will be responsible for a "NO SHOW" fee of \$25. We require 24 hour notice of cancellation in advance of your scheduled appointment. After hours calls are accepted; dial 734/394-2661 and choose option 1 to leave a message.

Thirty (30) days following our 2nd mailed statement, unpaid balance due will be submitted to our Collection Company (IC Systems) and is subject to a Collection Fee.\* Collection agency fees are based on a percentage at a maximum of 33% of the debt, and all costs, and expenses, including reasonable attorneys' fees, that Canton Asthma/Allergy may incur in such collection efforts, as allowed by Law.

\*We understand that temporary financial problems may affect timely payment of your balance. Please communicate any problem to us so we can assist you in the management of your account. Telephone calls should be directed to our Canton office at 734/394-2661. I understand and agree to the Financial Policy terms as listed above. I have received a copy of this Financial Policy for my records.

(v) Patient Signature Parent/Guardian if Patient is a Minor Print Name Relationship to Patient

Witness - Canton Asthma & Allergy, PC Today's Date Rev: 29-Sept-16

The CPT4 Codes listed in the **NEW PATIENT** column are those most likely to be billed the first time you are seen in our Clinic. Before your first appointment (or prior to returning for a revisit or any type of testing), please check with your insurance company to make sure the visit/test(s) is covered.

REMEMBER, the patient (or parent/guardian if patient is a minor) is ultimately responsible for any fees incurred. Canton Asthma & Allergy PC, is not responsible for billed services not covered by patient's insurance carrier.

		<u>REVISIT</u>	<u>NEW PATIENT</u>	
<b>OFFICE VISIT WITH PHYSICIAN</b>				
	LEVEL 2	10 MINS	99212	
	LEVEL 3	15 MINS	99213	
	LEVEL 4	25 MINS	99214	99204
	LEVEL 5	40 MINS	99215	99205
	PROLONGED CARE	+ 61 MINS	99354	
	#_____	ADDT'L 15MINS	99355	
<b>ASTHMA / BREATHING PROBLEM</b>				
	INHALER DEMONSTRATION		94664	94664
	OXIMETRY		94760	
	SPIROMETRY / PEAK FLOW		94010	94010
	BRONCHOSPASM EVALUATION		94060	
	INHALATION BRONCHIAL CHALLENGE		95070	95070
	GAS DILUTION		94727	94727
	DETERMINATION OF DIFFUSION CAPACITY		94729	94729
<b>ALLERGY TESTING</b>				
	PUNCTURE/PRICK		95004	95004
	INTRADERMAL		95024	
<b>ALLERGY SHOT CODE</b>				
	ALLERGY INJECTION	1 SHOT	95115	
	ALLERGY INJECTION	2 SHOT	95117	
	ALLERGEN PREP	(SERUM FOR SHOTS)	95165	
<b>OTHER TESTING</b>				
	DRUGS / BIOLOGICS		95018	
	RAPID DESENSITIZATION		95180	
	PATCH		95044	
	VENOM (STINGING INSECTS)		95017	
	INGESTION CHALLENGE		95076	
<b>OTHER ALLERGY SHOT</b>				
	VENOM (STINGING INSECTS)	1 STING	95154	
		2 STING	95146	
		3 STING	95147	
		4 STING	95148	
		5 STING	95149	
	VENOM PREP (SERUM FOR VENOM SHOT)		95165	
<b>SPECIALTY (BIOLOGIC) ASTHMA SHOT</b>				
	XOLAIR	J CODE 2357	96401	
	NUCALA	J CODE 2182	96372	

Date of Appointment:

Day:

Time:

<i><b>Antihistamines and drugs that may affect testing:</b></i>	<b>LENGTH OF TIME TO BE OFF</b>
All regular antihistamines such as Benadryl, Chlorpheniramine, Antihistamine and Decongestant combinations, OTC cold and cough preparations, and sleep aids such as Tylenol PM, etc.	48 hours
Allegra, Allegra D (generic: Fexofenadine), Astelin Nose Spray, Optivar Eye Drops (Azelastine), Emadine Eye drops, Astepro, Dymista, Zyrtec, Zyrtec D (generic: Cetirizine), Zantac (generic: Ranitidine), Allertec, Atarax (generic: Hydroxyzine), Vistaril, Periactin, Axi (Nizatidine), Tagamet (Cimetadine), Xyzal (Levoceterizine)	5 days
Claritin, Claritin D, (generic: Loratadine) Alavert, Clarinex, Clarinex D, Patanase / Pataday / Patenol / and/or Pazeo Eye Drops	7 days

**FOR EXAMPLE**

If your appointment is on a Thursday and the length of time to discontinue your medication is 4 days, take your last dose on the Saturday before your appointment.

**If you are taking medication for RASH,  
SWELLING, or HIVES – Do Not Stop! \***

\* There are medications that affect skin results, including medicines used to treat ulcers and heartburn (e.g. Zantac) and antidepressants (e.g. Elavil) which may be used to treat headaches – **DO NOT stop taking these medications!** As a rule, asthma medications do not affect skin test results and may be continued as prescribed. Please call our office if you have any questions.