



**Steven V. Stryk, MD, FAAAAI**

1600 South Canton Center Road

Suite #360

Canton, MI 48188

Phone #: 734-394-2661

Fax #: 734-394-2666

[www.CantonAllergy.com](http://www.CantonAllergy.com)

## **NEW PATIENT APPOINTMENT POLICY**

**NEW PATIENT:** Before your appointment, call your insurance company to verify coverage. Suggested questions to ask are: (1) Will my insurance cover skin testing (CPT 95004 / CPT 95024) (2) Do I have a deductible that must be met before my insurance company will pay (3) Does my insurance require me to pay an office visit co-pay. (4) Do I need a referral from my primary care doctor. If your medical insurance carrier requires a referral, confirm with our office before the day of your appointment, that we have received it. If we have not received the authorized referral from your primary care doctor, your insurance will NOT pay for your medical services. You will need to reschedule the appointment.

Read and follow the timeline for medications needing to be discontinued for testing. **Please arrive at least 15 minutes early for check in.** Late arrival can result in the doctor being unable to see you. Patients under 18 years must be accompanied by a parent or legal guardian. Guardians must present guardianship papers for photocopying to the permanent health record in our office.

**REQUIRED AT CHECK IN:** (1) your insurance card/s, (2) driver's license or State of MI identification with photo, (3) your completed registration form. (4) Your copay must be paid every time you see the doctor and is collected at check in.

A courtesy reminder call is made to each patient before their scheduled appointment.

**CANCELLATIONS:** If you are running late for your appointment please call us so that we can determine if it is necessary to keep or reschedule your appointment. Appointments must be canceled at least 12/24hrs in advance. Patients will be charged a No Show fee if they do not show up for their appointment. This can result in denial of future appointments. Patients can leave a message on the office phone 734-394-2661 to cancel the appointment if after hours.

**MEDICAL EMERGENCIES AND AFTER-HOUR CALLS:** In case of a medical emergency, call 911 or go to the nearest emergency room. If there is an after hour routine question or refill request, you can call 734-394-2661 and choose the appropriate voice mail prompt to leave a message, or call the next business day. The emergency answering service will ask for the patient's name, telephone number, and reason for the call. They will relay this information to the on-call doctor. **NOTE: Prescriptions will NOT be called in after hours or on weekends/Holidays.**